

Conducting a semi-structured interview  
Lesson 3 Cleaning up notes and on the spot auto-evaluation

## Instructions - Exercise: Taking notes with a tape recorder

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### LEARNING OBJECTIVE

- Take notes with a tape recorder.
- Become aware of the advantages and disadvantages of taking notes with a tape recorder.

### PROCEDURE STEP-BY-STEP

- 1) Using a short video extract from an interview conducted in Larzac (sheep farming region, France) you will:
  - a) Listen to a sound track and take notes. This time you should put the tape on pause as many times as you need to note down the entire text.
  - b) Time your note taking and compare it with the notes taken in exercise 2 of this lesson. What do you notice?
  - c) Consult the model answer provided.

**Time estimated to complete the activity: 45 minutes**

**Status:** Optional

**Evaluation:** This activity is not evaluated, no feedback will be provided by the tutor.